



SAN DIEGO HEARTBREAKERS REGISTRATION INFORMATION AND PROCEDURES



7.0 INDIVIDUAL REGISTRATION

- 7.1 All participants (players, coaches, and managers) must be registered with USA Hockey and CAHA by completion of the online individual member registration process at usahockey.com. Once completed, everyone must submit their individual member registration form to the San Diego Heartbreakers President so the online registration can be completed. You will also be required to fill out the San Diego Heartbreakers confidential registration form (see Exhibit 2).
- 7.2 For all Participants (players, coaches, and managers), USA Hockey registration shall be completed prior to participation in any USA Hockey, CAHA or San Diego Heartbreakers sanctioned event.
- 7.3 All members of the San Diego Heartbreakers must be at least 18 years of age and claimed through USA Hockey's cyber sport program for registration to be complete and to become a registered participant member of the San Diego Heartbreakers. This will also ensure that you are covered by USA Hockey's Insurance if you are injured while playing with one of the member teams.
- a) Ages shall be determined as of January 1st preceding the start of the season.
- 7.4 **PLAYER'S:** All players new to the San Diego Heartbreakers must submit a government issued birth certificate, verification of birth or a copy of a passport identification page to the San Diego Heartbreakers President prior to being placed on a roster.
- a) Baptismal certificates and hospital certificates are **NOT** acceptable forms of birth verification.
 - b) All players submitting foreign birth certificates are required to provide proof of legal residency such as Alien Registration card, current I-94 or Student Visa. Both the government issued birth certificate and proof of legal residency must be submitted at the time of registration. A notarized translation may also be required. See USA Hockey Written Transfer form for list of acceptable Visa stamps.
 - c) Non-U.S. citizens must have an **approved** USA Hockey Written Transfer form on file prior to being rostered.
- 7.5 **COACHES:** Coaches must register with USA Hockey and send a copy to the San Diego Heartbreakers President. Coaches who also play on a USA Hockey registered team are required to pay this registration fee only once per year. Coaches may register as participants.
- a) All ice hockey coaches as well as instructors of San Diego Heartbreakers shall be registered for the current season (before the start of the season) in order to be eligible to coach/instruct in any regular-season activities (practices, clinics, games, tournaments, try-outs, etc.), state, district, regional playoff, or national championships.
- 7.6 **TEAM MANAGERS:** Managers need to register with USA Hockey, but there is no fee for registration. Once the online registration is complete, submit the USA Hockey registration to the San Diego Heartbreakers President so registration can be completed. All managers should be added to each team's roster, through the USA Hockey cyber sport program.

8.0 TEAM REGISTRATION

- 8.1 All teams of USA Hockey member programs must register with USA Hockey in a manner prescribed by the appropriate district registrar.
- 8.2 The San Diego Heartbreakers Associate Registrar is responsible for the roster of each team through the use of the Cyber Sport online program.

- 8.3 A limit of twenty (20) players at any one time may be registered per team except for adult and women's teams who may roster 25 players and may dress 20 players. A player may be registered in only one (1) national ice hockey federation.
- 8.4 A team must register in the USA Hockey affiliate or district in which 80% or more of its players reside; otherwise, if 80% of the players do not reside in a single affiliate/district, it must register in the affiliate or district where it plays the highest percentage of its home games.

9.0 MEMBER ASSOCIATION REGISTRATION

- 9.1 Teams must belong to a Member Association of CAHA in order to be eligible to participate in State, District or National Championships.
- 9.2 New and renewal applications for Member Association status shall be submitted to the current CAHA Director of Member Services no later than September 15th of the current playing season. Failure to submit applications with fees and/or supporting documentation by the specified deadline will result in a \$250 fine and possible club suspension as directed by the CAHA Board of Directors.

10.0 CAHA AND USA HOCKEY ANNUAL FEES

CATEGORY	AMOUNT	PAYABLE TO	RENEWAL
Individual Adult Players/Coaches	\$ 46.00	USA Hockey (plus CAHA Fee)	August 31st
CAHA Member Association Renewal Fee	\$ 25.00	CAHA	September 15th
CAHA Member Association New Member Fee	\$ 50.00	CAHA	September 15th
CAHA Member Association A/B Registration Team Fee	\$30.00/team	CAHA	